

- 5.6 Policy Documents (Minutes 26 Nov, Item 4.7)** Cllr Woodley circulated the final version of the Complaints Procedure prior to the meeting. Once approved it will be published on the website.

Proposed: Cllr Woodley Seconded: Cllr Allinson

Cllr Woodley is progressing with updating Cemetery Rules and Regulations. Cllr Woodley attended a 'Purchase of Exclusive Rights' webinar. He is progressing with new and updated documents. He suggested an EGM in the future to discuss these documents prior to adoption. The Chairman agreed with this proposal.

Action – Cllr Woodley

- 5.7 Silver Birch Tree – Footpath Pembury Mews/Station Road (Minutes 26 Nov, Item 6.3)** An inspection of the tree is required to ascertain its condition.

Action – The Clerk

- 5.8 Bus Shelter Window Replacement – (Minutes 15 Oct, Item 11.4)** Councillors agreed to repair the window. A quotation to be obtained for the next meeting. Possible grants to be sought.

Action – The Clerk

6. Reports

6.1 Report from NYCC – Cllr Les

COVID-19 rates of infection, hospitalisations and deaths have increased. NYP are the 2nd highest issuers of fixed penalty notices in the Country.

Cllr Les mentioned the LEP had a good website if businesses were interested to know more information about Brexit. The LEP Growth Hub has a panel of virtual assistants waiting to answer questions.

Severe weather is expected. Committed to keeping all P1 and P2 routes open. 180 farming contractors out overnight.

Budget preparations are underway.

The Chairman asked about available grit bins. They are available to purchase.

Cllr Allinson asked about clearance of snow on estates. Cllr Les said estate roads are P3 routes, these are cleared once all P1 and P2 routes are clear. However, depending on the weather P1 and P2 clearance can be continuous.

The Chairman mentioned the slurry sealing (rather than tarmac) on the footpaths that has taken place. He asked whether there had been more slips and falls. Cllr Les said he had not been told there was an increase in slips and falls but would be happy to take it up.

Action – Cllr Les

NYCC have been asked to complete the Road Safety Audit on behalf of Highways England. See **7.3 To discuss/agree response NYCC A1/A6055 Road Safety Audit**

Cllr Spencer asked for further information regrading snow clearance and the filling of grit bins. Cllr Les said there is no set number of grit bins for the village. NYCC has a duty to survey (annually) and provide bins where there is a road safety issue. If further grit bins are required these will be paid for by the parish, including the refills. The Chairman asked if we could arrange for a survey to be completed regarding grit bins. Cllr Les will follow up a request for a survey.

Action – Cllr Les

6.2 Report from RDC – Cllr Threlfall

Current Administration are looking at the budget with a clear indication of a ¼ million deficit. A second round of CIL funding at ¼ million was being considered. No indication regarding any increase in Council Tax. Expected to break even this year relative to vacancies in staff.

Report from RDC – Cllr Rowe

Cllr Rowe had arranged for sandbags to be delivered to the village – these are stored behind St Pauls Church. The CIL investment fund is available for next financial year.



